

EHF Youth Panel – Terms of Reference

These Terms of Reference provide a framework for the European Hockey Federation Youth Panel (EHFYF) to assist the European Hockey Federation (EHF) with the organisation of Hockey for the Youth of Europe.

The purpose of these Terms of Reference is to give Youth a voice across all areas of the EHF and Europe.

1. AUTHORITY

The EHFYP is authorised by the EHF Executive Board (EHFEB) to conduct its business in accordance with the Terms of Reference set out below.

These Terms of Reference will be reviewed by the EHF Youth Panel Committee (EHFYPC) every 4 years in accordance with the Olympic cycle. These Terms of Reference may be reviewed by EHFEB and where appropriate, revised to accord with the changing requirements of the EHF.

2. STRUCTURE

The EHFYP is a two tier structure; consisting of the EHFYP Committee and a network of supporting EHFYP Leaders.

The EHFYP Committee will consist of the following positions:

- a. Chairperson – Responsible for leading the EHFYP in all formal respects and managing all EHFYP finances and budgets. The Chairperson will be co-opted onto the EHF Development Projects Committee as a Youth Panel representative, and will promote a close relationship with the Vice Chair.
- b. Vice Chairperson – Responsible for supporting the Chairperson in all formal respects, and will carry out the duties of the Chairperson when he or she is unable to.
- c. Secretary – Responsible for the taking of minutes at all EHFYPEB meetings and managing all EHFYP internal communications. They will be the first point of contact from the EHFYP email address.
- d. Communications Manager – Responsible for managing all EHFYP external communications, PR and marketing.
- e. Network Manager – Responsible for the recruitment and retention of all Youth Panel leaders.

- f. Events Manager – Responsible for managing all events that the EHFYP programmes in.

3. MEMBERSHIP

The EHFYP Committee will consist of a maximum of eight permanent members. All members must be under thirty years of age, with the majority of members under twenty five years old. The EHFYPC will be supported by two EHF members; one EHF Development Projects Committee representative and the EHF Education and Development Manager.

Nominations to the EHFYPC will be invited from all EHF National Associations and reviewed by an Election Committee comprised of the EHF Development Projects Committee (EHFDPC) representative, the EHF Education and Development Manager (EHFEDM), and the Chair of the EHFDPC. The members of the EHFYPC will be appointed every two years.

EHFYP Leader nominations will be continuously invited from all EHF National Associations and reviewed by the EHFYP Committee.

All EHF Youth Panel members will be appointed such that the EHFYP represents many facets of hockey and many regions of Europe.

A quorum of a minimum of four people, including at least either the EHFYP Chair or Vice Chair and either the EHFDPC representative or the EHF EDM, shall be required for all meetings.

The Chairperson, Vice Chairperson and Secretary will be appointed by vote of the EHFYP Executive Board, at the discretion of the EHFYP Election Committee and the EHFEB.

4. RESPONSIBILITIES:

- The EHFYP reports to the EHF Development Projects Committee.
- The EHFYP Committee will have at least one formal meeting in person per year, and will organise quarterly online progress meetings.
- Action notes will be sent to the EHFYP, the EHFDPC representative, the EHFEDM, and the Chair of the EHFDPC within fourteen days of each meeting.
- The EHFYP has an advisory role regarding the following aspects of hockey in Europe:
 1. Providing young people with a voice in European Hockey.

2. Supporting the EHF in growing European participation by 10% every two years.
3. Supporting and promoting European young leaders wherever possible.
4. Feedback and advice on selected EHF strategic plans, policies and projects that impact on young people.



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